

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
AUGUST 22, 2018**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 22, 2018, at 7:45 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Catherine Hilferty
Dawn Jones
Bernie Seasock
Georgia Stone
Kevin Tinsley
Leon Armour

School Directors Absent:

Lisa Esler
Kate Denney
M. Colleen Powell

Others in Attendance:

Dr. George Steinhoff, Superintendent
Tracy Marshall, Business Administrator
Sean Lilly, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of July 18, 2018 and the special meeting of August 15, 2018 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Ms. Hilferty the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for July 2018 –August 2018 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Ms. Hilferty the motion was approved as follows:

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of June 2018, as presented, be and is hereby approved.

Mr. Seasock presented the Treasurer's Report for July 2018.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Ms. Hilferty the motion was unanimously approved.

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

ITEMS FOR BOARD ACTION**7.01 Personnel – Professional****(1) Extra Pay – Extended Employment****(a) Aston Instructional Leadership Team Meeting****Budget Code: 10-2260-123-000-10-00-00-000**

Teacher	Hours
Campagna, Kelly	3
Constan, Sarah	3
Klotz, Julie	3
Zimmerman, Morgan	3
King, Jessica	3
TOTAL	15

(b) Pennell Instructional Leadership Team Meeting**Budget Code: 10-2260-123-000-10-00-00-000**

Teacher	Hours
Cardwell, Katie	4
Gordon, Nicole	4
Hopkins, Kristine	4
Neale, Courtney	4
Raucci, Michele	4
Trofa, Gabrielle	4
Wood, Jessica	4
TOTAL	28

(c) Elementary 4 Schools / 1 Book**Budget Code: 10-2260-123-000-10-00-00-000**

Teacher	Hours
Craley, Michelle	4
Donkin, Rebecca	4
Klotz, Julie	4
Kuhn, Lindsay	4
Politano, Deborah	4
Raucci, Michele	4
Swan, Matthew	4
Wood, Jessica	4
Zimmerman, Morgan	4
TOTAL	36

ITEMS FOR BOARD ACTION - Continued**(d) IEP Writing and Conferences****Budget Code: 10-1241-123-000-00-00-00-000**

Reis, Brianna – 9.5 hours

(e) Coebourn Elementary Climate Meeting**Budget Code: 10-2260-123-000-00-00-00-000**

Dever, Adrienne – 4 hours

(f) ELA Assessment Flowchart**Budget Code: 10-1241-123-000-00-00-00-000**

Teacher	Hours
Craley, Michelle	3.5
Klotz, Julie	3.5
Politano, Deborah	3.5
Raucci, Michele	3.5
Zimmerman, Morgan	3.5
TOTAL	17.5

(g) Lindamood-Bell Webinar attendance**Budget Code: 10-1241-123-000-00-00-00-000**

Teacher	Hours
Taylor, Kate	15
Flanagan, Megan	15
TOTAL	30

(h) Pennell PBIS Meeting**Budget Code: 10-2260-123-000-00-00-00-000**

Teacher	Hours
Hopkins, Kristine	4
Watts, Janet	4
Neale, Courtney	4
O’Kane, Laura	4
Raucci, Michelle	4
Trofa, Gabrielle	4
Wood, Jessica	4
Wiley, Lindsey	4
TOTAL	32

ITEMS FOR BOARD ACTION - Continued

(2) Appointments

- (a) Joshua Labik, Temporary Professional Employee, effective on or before 10/22/18 pending pre-employment paperwork**

Education

West Chester University
BS, Education

Cert/Assign

Grades 4-8
Parkside – 5th Grade

Professional Experience

Chester Upland School of the Arts
J. R. Fugett Middle School

Salary

B/2 \$50,255

Rationale

G. Washinko, Resignation

(b) Summer Enrichment Professional Staff @ \$33.75/hour, 8/20/18 – 8/23/18

Pasceri, Lisa

(3) Resignation

- (a) George Washinko, 5th Grade Teacher at Parkside, effective on or before 10/12/18.**

- (b) Christopher Sikich, Sun Valley Teacher, effective on or before 10/15/18.**

(4) Tuition Reimbursement

Budget Code: 10-2834-240-000-30-00-00-000

Daniel Palmer

\$3,465.00

Neumann University

Assistant Principal, Sun Valley

Dissertation Seminar I

(5) Wage and Salary Adjustment

Kristin Buckmaster, Teacher at Sun Valley, from Masters, step 14 @ \$74,185 to Masters 60, step 14 @ \$80,475 effective 8/17/18.

(6) Extra Duty Pay Assignments for the 2018/2019 School Year

Rescissions:

Northley Non-Athletics

Christopher Sikich Robotics/CSEA Perch Club 2.5 Units @ \$291 \$727.50

7.02 Personnel – Classified

(1) Appointments

- (a) Melissa Mooney, Paraprofessional (A2, HQ) at Pennell @ \$12.60/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/4/18.**

(2) Resignation

- (a) Carol Swayngim, Playground/Cafeteria Assistant at Pennell, effective 8/20/18.**

References: Penn-Delco Budget 2017-2018 & 2018 - 2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Ms. Hilferty the above motions were unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

7.03 Special Education and Student Placement Agreements

7.03.01 MOTION: To approve the 2018-2019 Overbrook School for the Blind tuition agreement (behavioral support) for Student #55087, as presented.

7.03.02 MOTION: To approve the 2018-2019 Overbrook School for the Blind tuition agreement (1:1 aide) for Students #55087 and #36048, as presented.

7.03.03 MOTION: To approve the Cares Education program agreement (7/5/18 – 8/24/18) for Student #54570, as presented.

7.03.04 MOTION: To approve the Cares Education program agreement (7/5/18 – 8/24/18) for Student #81679, as presented.

7.03.05 MOTION: To approve the confidential settlement agreement for student #23485, as presented.

7.03.06 MOTION: To approve the tuition contract with HMS School for Student #25178 for the 2018-2019 school year, as presented.

7.03.07 MOTION: To approve the tuition contract with HMS School for Student #35212 for the 2018-2019 school year, as presented.

7.04 Final Payment – Sun Valley

MOTION: to approve the final payment for the Sun Valley – Kitchen/Cafeteria renovations for the following:

1. Cook's Service Co., Inc. of Avondale, PA in the amount of \$69,739.55. This brings the total amount paid to \$230,691.45.
2. Jay R. Reynolds, Inc. of Willow Street, PA in the amount of \$13,019.80. This brings the total amount paid to \$296,743.

7.05 Lease Purchase Agreement

MOTION: to approve the agreement with Hewlett-Packard Financial Services for the lease-purchase of 70 laptops for Northley Middle School staff, as presented.

7.06 Change Orders - Sun Valley HS Summer 2018 Project

MOTION: To approve change order(s) as presented:

1. GC-02 John S. McManus, Inc.: for an amount not to exceed \$16,081
 - Additional flooring placement, \$39,125
 - Additional steel door lintel, \$4,874;
 - Terrazzo patching, \$27,663;
 - Locker credit, (\$50,675);
 - MDS Windows \$23,594;
 - Window blind credit, (\$28,500)
2. EC-01 McGoldrick Electric, Inc. for credit amount of \$5,964.46 for reduction of classroom electrical drops.

7.07 MOTION: Request approval to prepare and solicit bids as follows:

1. 48- Passenger School Bus – Funded by Fund 32

ITEMS FOR BOARD ACTION - Continued

7.08 Assistant Superintendent Employment Contract

MOTION: To approve the employment contract appointing Mr. Eric Kuminka as Assistant Superintendent for the term 9/1/2018 – 6/30/2022, as presented.

7.09 PDSO Organizational Chart

MOTION: To approve the updated Organizational Chart to reflect the conversion of the Director of Teaching and Learning position to Assistant Superintendent, as presented.

Following a motion by Ms. Hilferty and seconded by Mrs. Jones, motions 7.03 – 7.09 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

President Armour congratulated Mr. Kuminka on his appointment as Assistant Superintendent.

Dr. Steinhoff also congratulated Mr. Kuminka and is happy to be able to introduce him to the teachers when they return next week.

Mrs. Stone asked if there were any issues with the Administrative changes that occurred. Dr. Steinhoff indicated everything is going well.

President Armour noted the District's SRO officer met today with Mr. Sasse and Mr. Blair.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Armour, the Board adjourned by unanimous consent at 8:05 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meeting: Wednesday, September 19, 2018 – Study Session – Service Center - 7:30pm
Wednesday, September 26, 2018 – Business Meeting – Service Center - 7:30pm